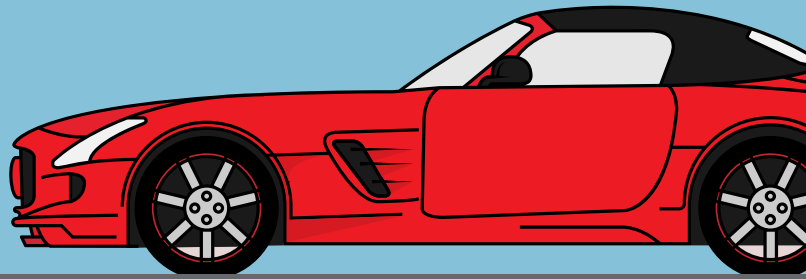


NEW CAR

Pre-Delivery Inspection Checklist



Pre-Delivery Inspection (PDI)

Congratulations! You've booked yourself a brand new car and are now eagerly awaiting delivery. After all hard work in researching and choosing, there's just one last step – taking delivery of your car. And as usual this also not a simple task.

Don't worry. We've made a list of a few small but important points for you to check on before you get the car registered in your name.

Remember, once a car is registered in your name, it is highly unlikely that the unit would be replaced, in case any defects are found. So it is critical to inform your dealership that you would like to inspect your car before registration formalities begin.

Check Lists:

- ☐ Vehicle Inspection
- ☐ Test Drive
- ☐ Paperwork

Recommended

- Confirm the date of delivery with your dealership. Go only after the car has been prepared and is ready.
- Take delivery of the car during day light hours. Mornings and early afternoons work best for several reasons
- Take a relative / friend along .They might notice things that you have missed out on.

Things to Carry Along

1. **Documentation:** Make sure that you carry all required documentation with you. This may include Driving License, forms, receipts etc.
2. **Payments:** If any payment formalities are yet to be completed, carry along the relevant Documents / Cash / Credit Cards.
3. **Camera:** To take photographs of your new family member to all your loved ones. At the same to identify some defects.
4. **Music:** Carry a CD / USB drive with your favorite music (best sound quality) on it to test the car music system.
5. **Gift & Sweets:** Take a token gift along for the sales guy and some sweets to celebrate the happy occasion
6. **Checklist:** Two printed copies of this PDI check list – One for you, one for your friend./relative.

Do the car inspection in an open space. There should be adequate sunlight on the car. Avoid shadows. Make sure each item should look clean and brand new and have no marks or scratches.

Components such as switches, buttons or knobs must work smoothly and as expected. There should be no signs of broken plastic parts, cut/re-joined wires or oil spills anywhere.

Please don't hurry. Walk in and around the car and inspect it. in detail.

**Tick if you are satisfied*

Exterior

- ☐ Front and Back Windshield
- ☐ Mirrors
- ☐ Wipers
- ☐ Wheels and Tyres.
- ☐ Doors and Locks.
- ☐ Boot lid and bonnet lid.
- ☐ Front and Back Number Plates

Interior

- ☐ Dashboard
- ☐ Seats
- ☐ Windows
- ☐ Door Panels
- ☐ Roof Liner
- ☐ Interior lamps
- ☐ Floor and Mats

Under Hood

- ☐ Coolant
 - ☐ Gear Oil
 - ☐ Brake Oil
 - ☐ Engine Oil
 - ☐ Transmission Oil
- (for Automatic Cars)

Take one photo of car from each side - front, back, left, right. And angular shots from all four corners.

Music system

- ☐ Use CD, USB, Radio, Aux input options
- ☐ Set the volume you would normally listen to music at.
- ☐ Test the controls such as tone, bass, equalizer, etc.
- ☐ Test each speaker through the fader controls.
- ☐ Listen for any crackling, disturbance or jarring sounds.

Boot

- ☐ Spare Wheel and Tyre
- ☐ Toolkit (if provided)
- ☐ Jack and Spanner

Ask the sales person to walk you through all the features of the car and understand how to use them correctly.

Electrical Components

**Tick if you are satisfied*

Start the car and check each electrical component to your satisfaction.

- | | |
|---|--|
| <input type="checkbox"/> Odometer (ideally under 100 km.) | <input type="checkbox"/> Wipers |
| <input type="checkbox"/> Head lights | <input type="checkbox"/> Parking System |
| <input type="checkbox"/> Air conditioner & heater | <input type="checkbox"/> Central locking |
| <input type="checkbox"/> Horn | <input type="checkbox"/> Remote key locking system |
| <input type="checkbox"/> Rear lights | <input type="checkbox"/> Steering mounted controls (if equipped) |
| <input type="checkbox"/> Parking lights | <input type="checkbox"/> Digital information display (if equipped) |
| <input type="checkbox"/> Brake lights | <input type="checkbox"/> Fog lights (if equipped) |

Drive

Test drive the car with the sales person in the passenger's seat next to you.

- ☐ Ensure the car is turned off and test the gear shift.
- ☐ Start the car engine in single crank
- ☐ Look for any warnings on instrument cluster
- ☐ No Suspicious noise, vibrations & smell
- ☐ Test the acceleration and braking of the car.
- ☐ No squeaks or rattles on rough terrain.
- ☐ Check reverse gear & sensors (if equipped)
- ☐ Suspicious indications / leakages after a test drive
- ☐ Get duplicate key and start the car with it. Try all options one more time

Documents

**Tick if you are satisfied*

Read the paperwork! Don't take anybody's word for anything.

- | | |
|--|--|
| <input type="checkbox"/> Invoice | <input type="checkbox"/> Original PUC certificate. |
| <input type="checkbox"/> Sales Certificate | <input type="checkbox"/> All payment receipts |
| <input type="checkbox"/> Road tax payment receipts | <input type="checkbox"/> Free Service Coupons (if applicable) |
| <input type="checkbox"/> RC Book or Temporary certificate | <input type="checkbox"/> Owner's Manual |
| <input type="checkbox"/> Insurance Policy | <input type="checkbox"/> Accessories' Manuals |
| <input type="checkbox"/> Car Warranty Documents | <input type="checkbox"/> Extended Warranty (If opted for). |
| <input type="checkbox"/> Warranty card for Music System | <input type="checkbox"/> Roadside assistance Contact details. |
| <input type="checkbox"/> Warranty card for Other Accessories | <input type="checkbox"/> Dealership Business card. |

Double-check the spelling of your name on the documents. Double-check that the vehicle registration number, Vehicle Identification Number (VIN), Chassis Number and Engine Number are mentioned correctly.

Further observations or notes:

And Finally

Distribute chocolates/gifts that you have brought and drive off with your brand new car.

Congratulations from everyone at ZK Magazine.